

WELCH SCHOOL DISTRICT 18 I-017		CA-R
EXPENDITURE OF DISTRICT FUNDS (REGULATION)		
<i>Adoption Date: 9/13/11</i>	<i>Revision Date: 6/7/11</i>	<i>Page 1 of 1</i>

District funds will be allocated for administrative costs according to provisions in 70 O.S. §18-124, which defines administrative costs as “costs associated with staff for the board of education, the secretary/clerk for the board of education, staff relations, negotiations staff, the superintendent, and immediate staff for the superintendent, any elementary superintendent or any assistant superintendent, any employee of a school district employed as a director, coordinator, supervisor, or who has responsibility for administrative functions of a school district; and any consultant hired by the school district.” Legal services for the district are not included in “administrative costs.” A superintendent who spends part of the time performing exempted non-administrative services such as teaching in the classroom, serving as a principal, counselor, or library media specialist, can code up to forty percent (40%) of their salary to other non-administrative functions.

The superintendent or designee will determine and certify the ADA (average daily attendance) and will limit administrative costs to the percentage of the total amount of district expenditures as allowed by law.

If ADA was

- 1500 or more no more than 5% of total expenditures will be used for administrative costs
- 500 – 1499 no more than 7% of total expenditures will be used for administrative costs
- Less than 500 no more than 8% of total expenditures will be used for administrative costs

LEGAL REFERENCE: 70 O.S. §18-124