

**PERMISSION RELEASE FOR COPYRIGHTED MATERIALS**

*Adoption Date:* 9/9/03, 5/11/2010

*Revision Date:*

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Date \_\_\_\_\_

Firm \_\_\_\_\_

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Person making request \_\_\_\_\_

To Whom It May Concern:

We would like to request permission to copy the following copyrighted materials:

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Thank you for your cooperation.

Sincerely,

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**PRODUCER'S REPLY**

Permission is hereby: \_\_\_\_\_ granted. \_\_\_\_\_ denied.

Details: (include fees, limitations, etc.)

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Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_